

MANAGE AND IMPLEMENT BUSINESS CONTINUITY PLANS



TGS-2015500720

(WSQ) 2 DAYS

Up to 70% WSQ Funding & Absentee Payroll Claim available!

COURSE OVERVIEW

The course covers identifying the Business Continuity Team and the roles and responsibilities of members. It will also cover executing Business Continuity Plans, coordinating crisis response and recovery activities and identifying and managing synergies in resource usage. This course will also guide participants in communicating with employees on Business Continuity Plans.

COURSE OBJECTIVES

- To equip learners with essential skills and knowledge to:
- ⇒ Identify the key person & form the BCMS and related teams
 - ⇒ Adopt the types of continuity plans and the Business Continuity resources
 - ⇒ Applying the completed Business Impact Analysis and risk assessment reports, prepare a Business Continuity Plans for the organisation
 - ⇒ Disseminate the BCMS information to relevant stakeholders

COURSE AUDIENCE

- ⇒ Business Continuity Managers, Risk Managers, Coordinators and key appointment holders responsible for BCMS Programme
- ⇒ Individuals who are keen to know more about BCMS as a career

COURSE PREREQUISITE

- ⇒ Learners are expected to have completed the "WSQ Conduct Risk Assessment and Business Impact Analysis" course or have an understand in the earlier phase of BCMS.

MODE OF ASSESSMENT

All learners are required to pass the following assessments to be deemed competent: Written Test (Open Book), Written Assignment, Oral Presentation

AT THE END

- Learners will receive :
- ⇒ Practical BCP Template
 - ⇒ E-Certificate of Attendance issued by BCP Asia
 - ⇒ Statement of Attainment (SOA) issued by SSG upon successful completion

COURSE OUTLINE

- ◇ Identify Business Continuity Team and relevant roles and responsibilities in consultation with relevant stakeholders
- ◇ Execute Business Continuity Plans in accordance with recovery strategies, Business Continuity strategies & Solutions
- ◇ Coordinate the organisation's crisis response and recovery activities in accordance with Business Continuity policies
- ◇ Identify and manage synergies and conflicts in resource availability and access in consultation with relevant stakeholders to ensure optimum resource allocation
- ◇ Implement procedures to communicate with and educate employees on Business Continuity Plans

FEES

* **COURSE FEE : SGD 1,200 (BEFORE GST)**

Type	WSQ Training Grant	You pay (after grants)	Absentee Payroll (AP)**	You pay (after grants & AP)
SME	S\$ 840	S\$ 360 + GST	Up to S\$ 81	S\$ 279 + GST
Non-SME / Self - Sponsored	S\$ 600	S\$ 600 + GST	Up to S\$ 81	S\$ 519 + GST
	S\$ 840#	S\$ 360 + GST	Up to S\$ 81	S\$ 279 + GST

* Terms and Conditions Apply

** Absentee Payroll (AP) is only applicable for courses conducted during working hours. Self-Sponsored registrants are not eligible for AP

For Singapore Citizen, aged 40 & above

CLIENT & GROUP RATES AVAILABLE!

CONTACT US FOR MORE DETAILS



· www.bcpasia.com ·



· enquiry@bcpasia.com ·



· (65) 6325 2080 / (60) 3 9212 4899 ·